

## ASSIGNMENT 8

Textbook Assignment: "Administrative Separations," chapter 9, pages 9-1 through 9-24.

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| <p>8-1. What are the two types of separations given by the armed forces?</p> <ol style="list-style-type: none"><li>1. Punitive and honorable</li><li>2. Punitive and nonpunitive</li><li>3. Punitive and administrative</li><li>4. Honorable and other than honorable</li></ol> <p>8-2. A bad-conduct discharge may only be awarded by which of the following bodies?</p> <ol style="list-style-type: none"><li>1. SPCM only</li><li>2. GCM only</li><li>3. GCM and SPCM</li><li>4. Administrative board</li></ol> <p>8-3. Which of the following items determines whether a member receives a characterized or an uncharacterized separation?</p> <ol style="list-style-type: none"><li>1. The paygrade of the member</li><li>2. The member's time in service</li><li>3. The member's final performance average</li><li>4. The age of the member</li></ol> <p>8-4. A member separated due to a void enlistment will be discharged using what type of discharge certificate?</p> <ol style="list-style-type: none"><li>1. An order of release</li><li>2. General</li><li>3. Entry level separation</li><li>4. Honorable</li></ol> <p>8-5. Selected changes in service obligation separations must be approved by what official?</p> <ol style="list-style-type: none"><li>1. CO</li><li>2. OEGCMJ</li><li>3. CHNAVPERS</li><li>4. SECNAV</li></ol> | <p>8-6. A member may not be separated for convenience of the government if the member has which of the following matters pending?</p> <ol style="list-style-type: none"><li>1. Disciplinary action</li><li>2. Indebtedness to the government</li><li>3. Lost time</li><li>4. Obligated service due to an SRB</li></ol> <p>8-7. What official decides whether to approve or disapprove a dependency or hardship separation?</p> <ol style="list-style-type: none"><li>1. SPCMCA</li><li>2. Chief of Chaplains</li><li>3. CHNAVPERS (PERS 282)</li><li>4. CHNAVPERS (PERS 40HH)</li></ol> <p>8-8. A request for separation due to pregnancy may be forwarded to CHNAVPERS in which of the following cases?</p> <ol style="list-style-type: none"><li>1. Member is a single parent</li><li>2. Member is serving in a critical rate</li><li>3. Member has executed orders in a pregnancy status</li><li>4. Member has not completed obligated service for fully funded education</li></ol> <p>8-9. Which of the following separation categories requires that the member be formally counseled?</p> <ol style="list-style-type: none"><li>1. Pregnancy or childbirth</li><li>2. Dependency or hardship</li><li>3. Somnambulism</li><li>4. Parenthood</li></ol> <p>8-10. Which of the following convenience of the government separations must be approved by the Deputy CHNAVPERS?</p> <ol style="list-style-type: none"><li>1. Pregnancy or childbirth</li><li>2. Dependency or hardship</li><li>3. Further education</li><li>4. Parenthood</li></ol> |
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- 8-11. When, if ever, may the counseling requirements of a personality disorder separation be waived?
1. The personality disorder has warranted disciplinary action
  2. Medical authorities determine the member is self-destructive
  3. The personality disorder existed before service
  4. Never
- 8-12. A message request for a personality disorder separation must include what verbatim information?
1. Page 13 counseling entry
  2. Administrative board findings
  3. Psychiatric evaluation
  4. Member's statement
- 8-13. A physical disability must be substantiated by what means?
1. A medical board's determination
  2. A medical specialist's determination
  3. An administrative board's determination
  4. The CO's determination
- 8-14. A member who fails to meet the physical standards for enlistment may be separated under which of the following separation categories?
1. Physical disability
  2. Weight control failure
  3. Erroneous enlistment
  4. Defective enlistment
- 8-15. A parent must submit an application for discharge of a minor to the Navy within what maximum number of days of their son's or daughter's enlistment?
1. 30
  2. 60
  3. 90
  4. 180
- 8-16. Which of the following defective enlistment and induction categories may be processed using administrative board procedures?
1. Minority
  2. Fraudulent entry into naval service
  3. Defective enlistment
  4. Erroneous enlistment
- 8-17. In order to process an individual for unsatisfactory performance, his or her overall evaluation must be or fall below which of the following marks?
1. 2.0
  2. 2.6
  3. 2.8
  4. 3.0
- 8-18. A separation for drug abuse rehabilitation failure requires a drug dependency diagnosis by which of the following personnel?
1. Clinical psychologist
  2. Physician's assistant
  3. CAAC counselor
  4. Command DAPA
- 8-19. What type(s) of characterization of service will a member receive if separated for alcohol abuse rehabilitation failure?
1. Other than honorable
  2. Type warranted by service record
  3. Entry level separation
  4. Either 2 or 3 above, depending on length of service
- 8-20. Which of the following misconduct separations requires that the member be counseled before initiating separation processing?
1. Commission of a serious offense
  2. Civilian conviction (processing not mandatory)
  3. Civilian conviction (processing mandatory)
  4. Pattern of misconduct

- 8-21. Administrative reduction in rate of an E-4 to E-3 is effected whenever a member is separated with what type of administrative discharge?
1. Other than honorable
  2. Honorable
  3. General
  4. Order of release
- 8-22. The Chief of Naval Personnel is the separation authority whenever a member is processed for separation for which of the following categories of misconduct?
1. Pattern of misconduct
  2. Commission of a serious offense
  3. Minor disciplinary infraction
  4. Commission of a serious offense evidenced by sexual harassment
- 8-23. Processing a member for separation due to minor disciplinary infractions must be evidenced by what maximum number of violations of the UCMJ?
1. Eight
  2. Two
  3. Three
  4. Five
- 8-24. Which of the following factors must exist before a member may be processed for a pattern of misconduct separation?
1. Three or more punishments under the UCMJ within the member's career
  2. The latest offense and counseling must have occurred while assigned to the parent command
  3. At least eight of the violations (specifications) must be disciplined under the UCMJ
  4. Three or more periods of UA exist, regardless of duration
- 8-25. To process a member for commission of a serious offense (processing not mandatory), the offense must be serious enough to warrant what punishment under the UCMJ?
1. Confinement for 1 year
  2. Confinement for 6 months
  3. A punitive discharge
  4. Reduction in rate to E-1
- 8-26. Which of the following offenses is grounds for mandatory processing due to commission of a serious offense?
1. Armed robbery
  2. Deviant sexual behavior
  3. Sexual harassment
  4. Each of the above
- IN ANSWERING QUESTIONS 8-27 AND 8-28, SELECT THE CORRECT PUBLICATION OR INSTRUCTION THAT SHOULD BE USED TO PROVIDE GUIDANCE ON THE SPECIFIC SEPARATION CATEGORY LISTED AS THE QUESTION.
- 8-27. Mandatory separation processing for misconduct due to drug abuse.
1. SECNAVINST 1640.9A
  2. SECNAVINST 1910.4
  3. OPNAVINST 5350.4B
  4. OPNAVINST 5510.1H
- 8-28. Separation in lieu of court-martial.
1. MILPERSMAN
  2. MCM
  3. JAGMAN
  4. TRANSMAN
- 8-29. Which of the following officials is the separation authority for a separation in lieu of court-martial?
1. CHNAVPERS (PERS 81)
  2. CHNAVPERS (PERS 83)
  3. CO
  4. OEGCMJ

- 8-30. What official must grant approval before processing a member for separation due to security?
1. CHNAVPERS (PERS 81)
  2. CHNAVPERS (PERS 83)
  3. OPNAV
  4. SECNAV
- 8-31. A member separated in the best interest of the service does NOT have which of the following rights under the notification procedure?
1. The right to consult with counsel
  2. To obtain copies of documents that will be forwarded to CHNAVPERS, supporting the basis for the recommended separation
  3. The right to request an administrative board if the member has 6 or more years of service
  4. The right to submit statements
- 8-32. A member being processed for separation is commonly identified by what term?
1. Accused
  2. Processee
  3. Recorder
  4. Respondent
- 8-33. The specific rights and reasons for a member's processing for administrative separation are explained to the member in what document?
1. Appointing order
  2. Letter of notification
  3. Statement of awareness
  4. Letter of transmittal
- 8-34. The CO determines that the needs of the service require a member to be processed for separation before qualified counsel will be available. What action must the CO take regarding counsel?
1. Extend the response time for the letter of notification until counsel is available
  2. Proceed with the separation processing without the benefit of counsel
  3. Appoint a nonlawyer counsel
  4. Direct the member to select nonlawyer counsel
- 8-35. A member being separated must be allowed what minimum number of days to respond to a letter of notification?
1. 1
  2. 2
  3. 3
  4. 5
- 8-36. A message submission may be used for all EXCEPT which of the following separation categories?
1. Best interest of the service
  2. Misconduct
  3. Convenience of the government
  4. Defective enlistment
- 8-37. Supporting documentation of an administrative separation case must be forwarded to CHNAVPERS within what maximum number of days after message submission?
1. 5
  2. 2
  3. 10
  4. 15
- 8-38. What information must appear on each page of a letter of transmittal?
1. Command's UIC
  2. Reason for separation
  3. Complete subject line
  4. Member's full name, rate, and social security number

- 8-39. If a member in civil confinement refused to respond to a notice of administrative board procedure proposed action letter, what action should be taken by the command?
1. Forward the notice to the member's appointed defense counsel
  2. Prepare a page 13 entry of the attempted service by mail
  3. Prepare a sworn affidavit of service by mail
  4. Attach the certified mail receipt to the notice
- 8-40. Which of the following groups of members should be appointed to an administrative board on an E-3?
1. LT, LTJG (USNR), BMCN
  2. LT, ENS, AT2
  3. LCDR, LT, YNC (frocked)
  4. LCDR, LT (USNR), RMCN
- 8-41. To what person is an administrative board appointing order addressed?
1. Respondent
  2. Recorder
  3. Senior member only
  4. All members
- 8-42. Who, if anyone, may overrule the president of the board when no legal advisor is assigned?
1. A majority vote of the board
  2. Recorder
  3. Convening authority
  4. No one
- 8-43. What person is responsible for preparing the record of proceedings of an administrative board?
1. Senior member
  2. Recorder
  3. Junior member
  4. Legal advisor
- 8-44. Guidance for funding the travel of witnesses for an administrative board should be found in which of the following publications?
1. MCM
  2. MILPERSMAN
  3. JAGMAN
  4. DAPMAN
- 8-45. What is the standard of proof used by an administrative board?
1. Beyond a reasonable doubt
  2. Probable cause
  3. Preponderance of the evidence
  4. Competent evidence
- 8-46. What part of the record of proceedings must be recorded verbatim?
1. Testimony of witnesses
  2. Respondent's statement
  3. Closing statements
  4. Findings and recommendations
- 8-47. If counsel for the respondent does not agree with the material contained in the record of proceedings, what action must he or she take?
1. Prepare a dissenting report
  2. Prepare an appeal on behalf of the respondent
  3. Prepare a statement of deficiencies
  4. Prepare a certificate of correction
- 8-48. When the administrative board procedure is used and convened, the case should be forwarded to CHNAVPERS within what maximum number of days from the date the member is notified?
1. 10
  2. 15
  3. 30
  4. 50

8-49. The Naval Discharge Review Board may only take which of the following actions?

1. Revoke a discharge
2. Modify discharge documents
3. Determine eligibility for veterans' benefits
4. Cancel enlistment contracts

8-50. What forms are used to apply for review before the (a) Naval Discharge Review Board and (b) Board for Correction of Naval Records?

1. (a) DD Form 149;  
(b) DD Form 293
2. (a) DD Form 214;  
(b) DD Form 293
3. (a) DD Form 293;  
(b) DD Form 214
4. (a) DD Form 293;  
(b) DD Form 149